

GLISSON Camp and Retreat Center Alumni STAFF APPLICATION PROCEDURE (Alumni Crew, Counselors, Support Staff)

1. Read the application thoroughly before completing it.
2. Return completed application to:
Camp Glisson
Summer Staff
690 Camp Glisson Road
Dahlonega, GA 30533
Phone (706) 864-6181
Fax (706) 864-9352
3. The application pertains to you: thus the only relevant answers are in relation to your own experience. We want *your* answers.
4. Applications will not be accepted until the *Consent Form (pg 4)*, *Voluntary Disclosure Form (pg5-6)* and the *Glisson Electronic Communication and Social Media Policy (pg 7)* are completed and turned in to the Glisson office.
5. Know that all Applicants will be asked for access to all online social media accounts (Facebook, MySpace etc.)
6. Staff Notification: 2011 Staff Agreements will be mailed out in Mid-December via email. If you are not selected to be on staff you will receive word from the Glisson office as well.
7. Some returning staff may require an interview. The Program Director will contact you if this is necessary.
8. It is in your best interest that you return this application as soon as possible.
9. Once you have sent your application, please call or email (david.schnitzer@glisson.org) to make sure that we have received it.

Check all positions you are interested in serving. Rank the positions you choose:

<input type="checkbox"/> Village Director
<input type="checkbox"/> Village Section Leader
<input type="checkbox"/> Village Counselor
<input type="checkbox"/> Outpost Director
<input type="checkbox"/> Assistant Outpost Director
<input type="checkbox"/> Outpost Food Services Dir.
<input type="checkbox"/> Outpost Trip Leader
<input type="checkbox"/> Outpost Counselor
<input type="checkbox"/> Sparrowwood Director
<input type="checkbox"/> Assistant Sparrowwood Director
<input type="checkbox"/> Sparrowwood Counselor

<input type="checkbox"/> Challenge Course Director
<input type="checkbox"/> LIT Team Leader
<input type="checkbox"/> Crew Director
<input type="checkbox"/> Asst. Crew Dir. Videographer
<input type="checkbox"/> Asst. Crew Dir. Videographer
<input type="checkbox"/> Asst. Crew Dir. Photographer
<input type="checkbox"/> Asst. Crew Dir. Challenge Course
<input type="checkbox"/> Asst. Crew Dir. Crafts Director
<input type="checkbox"/> Asst. Crew Dir. Camp Store
<input type="checkbox"/> Asst. Crew Dir. Worship Leader

Are you interested in working for half a summer? (4 or 5 week commitment)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, which half of the summer?	<input type="checkbox"/> First	<input type="checkbox"/> Last

Are you interested in serving as a 2-week-camper counselor? This means that at some point during the summer you may have campers stay for two weeks in a row including the weekend. You will be expected to work during that weekend.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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CAMP GLISSON APPLICATION FORM 2011

NAME: Last First Middle Name Called				Gender: DOB: / / Age:	
Social Security #		Applicant E-mail Address:			
Parent Address: Street/City/State/Zip			Parent E-Mail Address:		
Current Mailing Address: Street/Box/City/State/Zip				Cell Phone #: Parent Phone #:	
Name of School Attending, or job description and location:		Studies Completed by Summer: Quarter Hours ____ Semester Hours ____ Fall semester 2010, I'll be a: (circle one) Freshman/ Sophomore / Junior / Senior / Grad		Major:	
Date School Closes in Spring 2011		Date School Opens in Fall 2011		Tentative Vocational Choice	
Present Church Membership: Home Church / City. How long a member there?		Opening Day Polo Shirt Size Womens: wS wM wL Wxl Wxxl Mens: mS mM mL mxl mxxl		T-Shirt Size S M L XL XXL	
Current Church Affiliation/Attending United Methodist _____ Other _____		Your current ministry activities and involvement Church _____ Campus Ministry _____ Other _____			
Do you presently have any special health or dietary needs, or handicapping conditions that would prevent you to perform the duties required by the position you are applying for? If so, please explain.					
Have you ever been arrested or convicted for any violation of criminal law other than traffic violations?				Yes___NO___	
Have you ever been involuntarily discharged from a job?				Yes___NO___	
Have you ever had a less than honorable discharge from the military?				Yes___NO___	
Have you ever been hospitalized or taking medications for mental or emotional problems?				Yes___NO___	
Have you ever been hospitalized for drug or alcohol use?				Yes___NO___	
By its nature, camp work is physically demanding.					
Do you have any physical limitations that would prevent you from					
1. Walking five miles a day as much as 1 mile at a time?				Yes___NO___	
2. Lifting and carrying 40 pounds?				Yes___NO___	
3. Working and sleeping in outdoor conditions in the summer months?				Yes___NO___	
On a separate page, explain any of the above answered "yes."					

1. How are you using your 2010 summer experience to influence your Christian walk now that you are at school or in the work place?

2. What was the hardest thing about being on staff last summer?

3. What are visions for the future of Glisson and why?

4. What leadership role are you currently holding? (club, church, community outreach program, school, team, job)

5. Describe the nature of the role between a camper and a counselor?

**AUTHORIZATION AND REQUEST FOR
CRIMINAL RECORDS CHECK
2011**

I, _____, hereby authorize **Camp Glisson** to request ChoicePoint WorkPlace Solutions Inc. and/or Government sex offender Registry or any other entity chosen by the camp specifically for conducting this search to release information regarding any record of charges or convictions contained in its files, or in any criminal file maintained on me, whether said file is a local, state, or national file, and including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by state and federal law. I do release ChoicePoint WorkPlace Solutions Inc. and other entities from all liability that may result from any such disclosure made in response to this request.

Signature of Applicant Date

Print applicant's full name: _____
Print all other names that have been used by applicant (if any):

Street Address _____

City, State, Zip _____

Date of birth: _____ Place of birth: _____

Social Security Number: _____

Driver's license number: _____ State issuing license: _____

License expiration date: _____

Voluntary Disclosure Form
All Camp Staff 2011
American Camp Association

Name _____ Birth date _____
Last First Middle

Home address _____
Street Address City State Zip

Social Security # _____ Other names by which known (e.g., maiden name) _____

Home phone _____ Business phone (if applicable) _____

Cell phone (optional) _____ E-mail address (optional) _____

School or College _____

Address _____
Street Address City State Zip

Driver's License # _____ State _____ Expiration Date _____

1. Previous residence(s) for last five years (include college and home residences):

City _____ State _____ Years _____

City _____ State _____ Years _____

City _____ State _____ Years _____

City _____ State _____ Years _____

(Continue on separate sheet, if necessary.)

2. Have you ever been charged of any crime relating in any manner to children and/or your conduct with them?
 Yes No

If yes, please explain: (Use a separate sheet, if necessary.)

3. Have you ever been charged of any crime including, but not limited to, those listed below and/or any crime similar in any manner to those listed below?
 Yes No

- Indecent assault and battery on a child under fourteen
- Indecent assault and battery on a mentally retarded person
- Indecent assault and battery on a person who has obtained the age of fourteen
- Rape
- Rape of a child under sixteen with force
- Assault with intent to commit rape
- Kidnapping of a child under sixteen with intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any of the above crime?

If yes, please explain: (Use a separate sheet, if necessary.)

4. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children?

Yes No

If yes, please explain: (Use a separate sheet, if necessary.)

5. Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection?

Yes No

If yes, please explain: (Use a separate sheet, if necessary.)

6. Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children?

Yes No

If yes, please explain: (Use a separate sheet, if necessary.)

I understand that:

- a) The camp may deny employment to any person who answers "yes" to any one of questions 2-6. If hired and the employer later discovers circumstances that would indicate a "yes" answer to any of the above questions, employment may be terminated immediately.
- b) The information provided on this form is subject to verification, which may include a criminal history check and request from any Central Registry of child abusers.
- c) The camp may terminate employment or volunteer service of any person if that person is found, regardless of when discovered, to:
 - 1) have a history of complaints of abuse of a minor;
 - 2) have resigned, been terminated, or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor; and/or
 - 3) have falsified or omitted information in this disclosure statement.
- d) This disclosure statement must be updated yearly.

Signature _____ Date _____

Glisson Camp and Retreat Center
Glisson Communication and Social Media Policy

We know that the Internet, when used wisely, provides many safe ways to stay in touch and communicate with your friends from camp. We view Internet venues as your right to self expression and generally regard them in a positive light. Once you identify yourself as a camp employee in a social networking profile, website, group page or web blog, however; or use the camp name or logo, we require you, as a condition of employment at camp, to observe the guidelines below. Even if you do not intend to, and even if you state otherwise, once you identify yourself as an employee of our camp or use our camp name or any official or unofficial camp photographs or text, everything and anything that you post or say on the site can then be seen as a reflection of Glisson. These guidelines have been established to assure that all camp staff, employees, campers and families enjoy an emotionally and physically safe environment.

- 1) As a Glisson employee, before I...
 - a. use the camp name or logo in any way (including t-shirts)
 - b. use the camp name or photographs taken during camp programs or on camp property;
 - c. add a link from my group page, profile or other site to the official camp website;
 - d. include text or photographs that are the property of camp;
 - e. include photographs of other staff members;
 - f. or create a camp "group page" with any of the above items......I must request and receive *prior written approval* from the camp.

- 2) As a Glisson employee I agree to be respectful of the camp, its program, the campers and its employees in all communications in my profile, blog or other Internet sites and other communications. This includes the following:
 - a. I will not use obscenities, profanity or vulgar language;
 - b. I will not engage in harassment or intimidation;
 - c. I will not post comments that are derogatory with regard to individual person's race, gender, religion, sexual orientation or disability;
 - d. I will not engage in sexually explicit, suggestive, humiliating or demeaning comments.
 - f. I understand that any form of communication with Glisson campers or staff is an extension of my ministry through Glisson.
 - f. I will stop any form of communication with a camper if the parent or guardian asks me to do so.

- 3) As a Glisson employee I agree not to use a social networking profile, group page, web blog or other Internet medium to discuss or show behavior that is prohibited by camp policy, including, but not limited to alcohol or drug use, sexual behavior, delinquent behavior, destruction of property, harassment or intimidation.

- 4) I will not post pictures of campers on any social networking profile, group page, web blog or other Internet medium.

- 5) Once I identify myself as a staff member at camp, which is to say as an employee of the camp, the general public may see me as an ambassador or spokesperson of camp. I understand that it is therefore a condition of employment that I agree to and adhere to the guidelines outlined above. I understand if any of the guidelines outlined in this policy are violated, it may result in disciplinary and/or legal action including possible termination of my employment.

Failure to abide by these guidelines may influence result in our ability to give you a positive reference, may jeopardize your future employment at Glisson and may even have legal consequences.

I, _____, agree to follow the guidelines listed in the Glisson Communication and Social Media Policy written above:

Print Staff Name

Date

Staff Signature