

Confirmation 2011 Staff Application and Guidelines

We are excited about the coming Confirmation Retreat opportunities! Over 300 United Methodist Youth will gather together at Bethlehem First UMC February 19, 2011 and at Camp Glisson in February 25-27, 2011.

Confirmation Staff are critical to the implementation of every retreat. Without the help of Confirmation Staff, the youth would not receive the attention they deserve nor would we be able to pull the retreat off. If you are interested in being a part of this staff (in any capacity) first you need to be aware of Confirmation Staff GUIDELINES...

- a) Volunteers must be a sophomore in high school or older. If you are 18 and older, you'll need to complete a permission form for us to run a Background Check.

If your local UM church has a Child Safety/Safe Sanctuary Policy in place and you've already had a background check....please include a letter from your church (on letterhead) stating that you were cleared and are in good standing or send a copy of that background check.

- b) Volunteers must be available at:

Bethlehem First by 8:00am until 4:30pm.

Camp Glisson Friday night by 5:30 pm until

Sunday at 12:00pm. Plan to be there the whole weekend.

- c) Responsibilities include an assortment of duties:

You will be assigned to a certain 'team' for the weekend and that will be your task. You may be preparing, setting up, leading small groups or activities, etc. The possibilities are endless....so be prepared! Warning: you will be working hard but the rewards are heavenly!

- d) You must be in attendance at our Staff Training. Mark the date on your calendar now.

- **Saturday, Jan. 8 from 9:30 am until 1:00 pm at Simpsonwood- The United Methodist Center (will overlap over lunch with and CCYM meeting)**

In an attempt to maximize Confirmation Staff efficiency and leadership development, we will only be hosting 20 staff members per weekend. Prayerful consideration will go into each and every staff application and the team will be built on a number of criteria. *Staff members will not have to pay for their lodging, but will have to pay \$40 a weekend to cover food expenses.* However, please don't let the money be an issue- limited scholarships are available. Talk with Meg Morrison about the possibility of a scholarship.

Things to return to the Conference Office by January 5, 2011:

- The following application and Covenant Form
- 2 Completed reference forms (ex: one from someone within your local church and one from outside- like a friend or co-worker)
- If you're 18 or older, the Background Check Release (unless there's one on file)

**Send to: Rev. Meg Morrison
Youth and Young Adult Ministries
North Georgia Conference of the United Methodist Church
4511 Jones Bridge Circle
Norcross, GA 30092
Fax: 678.533.1447 E-mail: meg@ngumc.org**

Confirmation Retreat 2011 Volunteer Application/Covenant Form

Name _____

Permanent Address _____

City _____ State _____ Zip _____ Phone # _____

College Address _____

City _____ State _____ Zip _____ Phone # _____

Home Church _____ Grade/Age _____

School/Employer _____ T Shirt Size _____

Email _____

* For transportation purposes, do you need to work the same weekend as another application? If so, who? _____

* Please circle the Confirmation weekend(s) when you would like to serve as staff

February 19

February 25-27

* Explain your gifts, education, training, and interests that would benefit your volunteer work with youth and young adults:

* Give a brief description or explanation about your journey with Christ:

* Why do you want to serve on staff at Confirmation 2011?

* Have you ever been charged with or convicted of a crime, misdemeanor, or a felony (including but not limited to drug-related charges, child abuse, or other crimes of violence, theft, or serious motor vehicle violations)? YES NO

If "yes" – explain: _____

INTEREST:

Although I'm making myself available to do whatever needs to be done, I'd really like it if I could be involved in the following activities: (please choose 3, and # them with 1 being your most preferred)

- Leading a Small Group
 Large Group Games
 Organization/Office Stuff
 - Worship Team (lights, media, skits)
 Set Design
 Other _____ -
-

VOLUNTEER COVENANT:

- As a volunteer in this Conference, I pledge to observe and abide by all policies regarding ministries with youth and children. I have downloaded and read a copy of the Safe Sanctuary Child Protection Policy from www.ngumc.org
- I pledge that every word said and action taken be for the purpose of glorifying God and furthering God's work within this ministry. Not only do I represent my home church and the NGUMC, I also realize that I am seen as a role model and promise to behave as such.
- I will not have in my possession firearms, fireworks, drugs, alcohol, or tobacco.
- I understand that pranks are not allowed.
- I agree to observe the two-adult rule at all times.
- I agree to participate in training and education events related to my volunteer assignment.
- I agree to promptly report abusive or inappropriate behavior to Connectional Ministries staff. I also pledge that I won't be a part of such behavior.
- I agree that all the information listed in this application is true.
- I give Connectional Ministries staff the permission to contact my references and obtain information about me for the purpose of considering me for a position of one who would work with youth.
- I give permission for my picture to be taken for publicity purposes.

Signature _____ Date _____

REFERENCES: Please have two references (one from someone within your local church and one from outside- like a friend or co-worker) complete page 3 of the application. They may then give it to you to include with your application, mail it in separately, or fax it.

TRAINING: Please the staff training is Saturday, Jan. 8 from 9:30 am until 1pm at Simpsonwood- The United Methodist Center

(if you are *absolutely, positively* unable to attend the scheduled training - please contact Meg at meg@ngumc.org to see if another option is available)

Confirmation Retreat 2011 REFERENCE FORM

Applicant's Name: _____ Church: _____

The above named person has applied to work with Connectional Ministries and Spiritual Life Retreats through the North Georgia Conference for the United Methodist Church. Because the applicant will be working closely with youth, it is important that we have a clear picture of the applicant's abilities, personality and background. Please circle the number on the scale which best represents the qualities that you have observed in the applicant. Please make comments in the space provided. If you assign a superior rating to any category, please try to justify the rating with clear examples. Thank you for your time. All information given is confidential as allowed by law.

	<i>Superior</i>	<i>Average</i>	<i>Poor</i>	<i>Unobserved</i>						
1 Cooperative Attitude	1	2	3	4	5	U/O				
Comments: _____										
2 Leadership Ability					1	2	3	4	5	U/O
Comments: _____										
3 Resourcefulness/Creativity					1	2	3	4	5	U/O
Comments: _____										
4 Maturity					1	2	3	4	5	U/O
Comments: _____										
5. Physical Stamina/Endurance	1	2	3	4	5	U/O				
Comments: _____										
6. Ability to work with youth					1	2	3	4	5	U/O
Comments: _____										

How long have you known this applicant?

In what capacity have you known the applicant?

Would you allow the applicant to have a position of responsibility with youth? Why? Why not?

Are you aware of this applicant having experience of leading a small group? If so, please share. If not, do you believe they would do well with it?

Any additional comments (use back of page if needed):

Thank you for completing this form.

Your name: _____ Occupation: _____

Address: _____

Phone #: () _____ - _____ Email: _____

Signature of Reference: _____ Date: _____

**Send to: Rev. Meg Morrison Youth and Young Adult Ministries; N. GA. Conference;
4511 Jones Bridge Circle; Norcross, GA 30092 Fax: 678.533.1447
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