

# **JOB DESCRIPTION**

## **Day Camp Site Director**

**Classification:** Seasonal

**Reports to:** Day Camp Director

### **Minimal Qualifications:**

- Active Christian faith
- At least two years of college completed
- Comfortable with teaching, leading, equipping, and supervising others
- Passion and ability to facilitate harmonious relationships and interactions between staff.
- Ability to perform potentially strenuous physical activities (hiking, camp-outs, etc)
- A passion for building Christian community among high school age volunteer counselors
- Willingness to support the theological doctrines and practices of the United Methodist Church

### **General Responsibilities:**

- Support Day Camp Section Leaders
  - Support Day Camp Section Leaders in teaching high school students counselor skills
  - Train Day Camp Section Leaders to train high school students in leading Glisson day camps
  - Explain and develop daily themes and activities
- Assist Day Camp Section Leaders in teaching High School students personal growth and group leadership
  - Having an supportive role in training sessions as a teacher and facilitator
  - Verify skills of Day Camp Section Leaders
- Help to foster relationships and community among the Day Camp team
  - Be an active, supportive and involved participant in the Day Camp Team
- Provide support to the Day Camp Director
- Participate and assist in planning and leading worship
- Active Summer Leadership Team member
  - Maintain an atmosphere of spiritual growth, personal development, and safety
  - Attend the Support Leadership Team retreat
  - Assist in planning and leading the Pre-Camp weekend
  - Prepare for camp during the Spring through on site meetings and online/phone discussions
  - Prepare and lead summer staff training
  - Help to assure adherence to camp policies and procedures
  - Attend and contribute to Support Leadership Team meetings
  - Be available to assist counselors at any time
  - Attend and contribute to the Post Camp weekend
  - Complete Challenge Course facilitator training and facilitate the course as needed
  - Complete archery facilitator training
  - Complete Low Elements training

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered.