

**LAY SPEAKER'S ANNUAL REPORT**  
**NORTH GEORGIA CONFERENCE, UNITED METHODIST CHURCH**  
**REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE**

*Initial Application or Request for Renewal*

This report covers the 12-month period from January \_\_\_\_ thru December \_\_\_\_

The lay speaker should complete BOTH sides of this application and give the original to the church office for presentation to the Charge Conference. The lay speaker and church office should retain copies. The original will go from the Charge Conference, having been signed by the Lay Speaker, Pastor, and District Superintendent, to the district office to the district director of lay speaking ministries. The District Committee on LSM will review the originals, giving approved applications to the district office to be entered into the Conference database. The district director will consult with lay speakers whose applications were disapproved. The district director should permanently retain the original applications.

**PART 1 DATA ON THE LAY SPEAKER**

Name \_\_\_\_\_  Mr.  Mrs.  Ms.

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone (\_\_\_\_) \_\_\_\_\_ Work Telephone (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

E-mail (preferably home) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Church \_\_\_\_\_ District \_\_\_\_\_

Church Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Church Telephone (\_\_\_\_) \_\_\_\_\_ Church E-mail \_\_\_\_\_

**PART 2 STATUS OF THE LAY SPEAKER**

I am applying to BEGIN as a: \_\_\_\_\_ Local Church Lay Speaker or \_\_\_\_\_ Certified Lay Speaker  
I am applying for RENEWAL as a: \_\_\_\_\_ Local Church Lay Speaker or \_\_\_\_\_ Certified Lay Speaker  
Basic Course: I \_\_\_\_\_ have completed (date) \_\_\_\_\_ have NOT completed  
Advanced Course: I \_\_\_\_\_ have completed (date) \_\_\_\_\_ have NOT completed

Title and date of your most recent Advanced Course \_\_\_\_\_

(To maintain status as a Local or Certified Lay Speaker, every LS must take a course every three years)

**PART 3 MINISTRIES BY THE LAY SPEAKER during this past year:**

**COMMUNICATING**

- Delivered \_\_\_\_ devotional messages (where) \_\_\_\_\_
- Taught \_\_\_\_ classes (type) \_\_\_\_\_
- Served as worship leader in \_\_\_\_\_ services (where) \_\_\_\_\_
- Preached in \_\_\_\_ worship services (where) \_\_\_\_\_
- Other Communicating Ministries (details) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**LEADERSHIP**

**Community**

- Served as Chair/Member of board, task force (details) \_\_\_\_\_
- Other Community Leadership (details) \_\_\_\_\_

**Local Church**

- Served as Chair/Member of board, task force (details) \_\_\_\_\_
- Other Local Church Leadership (details) \_\_\_\_\_

**District/Conference/Jurisdiction/General Church**

- District (details) \_\_\_\_\_
- North GA (details) \_\_\_\_\_
- Southeastern Jurisdiction (details) \_\_\_\_\_
- General Church (details) \_\_\_\_\_

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PART 3 MINISTRIES BY THE LAY SPEAKER during the past year. (As you are completing this Report for Charge Conference, either project ministries for the fall months or list these activities on next year's Report.)

CARING

Prison Ministry Food & Clothing Banks Hospital/Nursing Home Shut-ins Poor/Marginalized Crisis Ministries
Other Caring Ministries

PART 4 PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what other activities have you engaged and/or what books have you read during the past year to develop your devotional life; improve your understanding of the Bible, The United Methodist Church; improve your skills in Leading, Caring and Communicating?

Disciple Bible Studies: I II III IV Leader Student Official Leadership Training for Disciple: I II III IV
Christian Believer: Leader Student Official Leadership Training for Christian Believer
Companions in Christ: Leader Student. Other studies
(yr)LEADERSHIP UMC (yr)Lay Missionary Training (yr) Lay Revitalization (yr)Walk to Emmaus Other

PART 5 FEEDBACK BY THE LAY SPEAKER

Within your own church have you had adequate support/opportunities for service this past year? Yes No (please explain)

Is there a ministry in which you would like to serve this coming year?
As a certified Lay Speaker would you like to be involved in the pulpit supply ministry?
Do you have a recommendation for improving lay speaking ministries in your district or in the annual conference?

PART 6 REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my Pastor and my Charge Conference to either begin or renew as a
Local Church Lay Speaker Certified Lay Speaker for the ensuing year.
Date Lay Speaker's Signature

PART 7 RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this Lay Speaker to either begin or renew as a
Local Church Lay Speaker Certified Lay Speaker for the ensuing year.
Date Pastor's Signature

PART 8 CHARGE CONFERENCE RECOMMENDATION

The Charge Conference of UMC recommends that the above lay speaker either begin or renew as a
Local Church Lay Speaker Certified Lay Speaker for the ensuing year.
Date District Superintendent's Signature

PART 9 ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING MINISTRIES

This application to either begin or renew as a Local Church Lay Speaker Certified Lay Speaker
within the District is approved disapproved for the ensuing year.
Date District Director of Lay Speaking Ministries

Revised 8/11/10

For Annual Report to Charge Conference please re-print on a single page (front and back)